Southeast District Volunteer Leaders Association Scholarship

Rules and Procedures

1. Introduction

These rules and procedures set forth the process in which the Southeast District Volunteer Leaders Association (SEDVLA) will award a scholarship for education beyond high school. These rules and procedures will cover the information necessary for the recipient to apply, how the scholarship is awarded and how the applications are evaluated. Any change to these rules can be made by the SEDVLA at any meeting with 2/3 of the votes of present members.

2. Information

The SEDVLA will issue one to two non-renewable scholarship per year. The scholarship will be awarded in a single payment directly to the university, college or vocational school after the 1st semester. The student must have participated in the 4-H program in one of the counties of the Southeast District. The county must be a member of the Southeast District by paying dues to the SEDVLA during the year the award is granted.

3. Application Procedures

An announcement will be made to all Southeast District (SED) 4-H agents by the SEDVLA Agent Advisor each year about the availability of the scholarship. Also, whenever possible electronic notification via a webpage, Facebook, Twitter or other methods may be used to communicate the availability of the scholarship. Applications must be received by the SEDVLA no later than May 4th of each year. Applications should contain the following information:

3.1 Application Information on Scholarship Form

Name, address, phone number, email of applicant

Name and location of 4-H program they have been involved in

Name and address of school attended along with GPA, Class Rank, and standardized test scores (SAT or ACT)

High school transcript

A brief description of their involvement in the 4-H program

A list of other scholarships that they may have already been awarded

It would be preferred if they used the approved SEDVLA Scholarship Application form (see section 6).
Southeast District Volunteer Leaders Association Scholarship

4. Application Review Procedures

4.1 Review Committee

The officers of the SEDVLA will select a 3 person committee of SEDVLA members or designee’s to review all received applications. If non-members are selected for the committee they will be familiar with 4-H and its programs and be familiar with the educational system. This committee does not need to meet in person, but may work electronically and review applications separately or they may meet all together to review applications. This should be left to the committee to decide what works for that group. No committee member may have a family member that has applied for the scholarship in that year.

4.2 Review Procedures

The following guidelines should be used for evaluation of all applicants:

4.2.1 Education (GPA, Class Rank, Standardized Test Scores) – 25%

Failure to take one of the standardized tests shall be noted for students applying to Community College or Vocational Education as these may not be required. Participation in AP or College level classes shall also be considered.

4.2.2 4-H Participation – 45%

The applicant’s participation in 4-H shall be evaluated. Amount of time in the 4-H program(s), participation in County, State, Southern Regional and National 4-H events, and level of participation will be evaluated. Participation in multiple 4-H projects will also be considered. Participation on State teams and representation at Regional and National events will be noted.

4.2.3 School and Work – 20%

Either one or both may apply and shall be evaluated equally. Participation in extracurricular activities may limit the ability for employment and the necessity of employment may limit involvement in extracurricular activities. Also to be included in this section should be participation in school clubs such as FFA, Interact, Key Club, or other Community Service activities.

4.2.4 Miscellaneous – 10%

This area is left open to the individual evaluator. You may add for things such as the essay describing their 4-H activities for presentation style, you may deduct if they already have several scholarships awarded, etc. The intent is to allow the individual reviewer some room to add or remove points for their own opinions on the application.
Southeast District Volunteer Leaders Association Scholarship

5. Grant Award Procedures

Funds will only be paid to the comptroller/treasurer of an accredited university, college, or vocational school. The applicant should send to the SEDVLA treasurer the approved scholarship form (if possible) from the school or send a letter of how to transmit the payment to the school. If this is done in a letter, are must be given such that all the necessary information from the school to credit it to student is provided. Funds will be granted in a single payment to the institution.

The treasurer may be contact directly if known or if not via the county agent to the SEDVLA or to the advisory agent for the SEDVLA.

6. Application Form

Please see the attached application form