

Johnston County Agricultural Center

Rental Packages



Hourly Packages

Daytime Hourly Rental Package

\$450.00

A fitting choice for meetings or luncheons, this package is available Monday-Friday from 8 am to 5 pm.

Amenities include

Tables and chairs (325 seating capacity)
Set-up and break-down of furniture
On-site custodian for duration of event
Use of audio visual system
Access to catering kitchen

*Each additional hour beyond 3 hours is **\$100.00***



Evening Hourly Rental Package

\$600.00

Ideal for dinner receptions and parties, this package is available Monday-Friday from 6 to 12 am and on Saturday and Sunday.

Amenities include

Tables and chairs (325 seating capacity)
Set-up and break-down of furniture
On-site custodian for duration of event
Use of audio visual system
On-site coordinator for duration of event
Access to catering kitchen

*Each additional hour beyond 3 hours is **\$100.00***

Daily Rental Package

Daily Rental Package

\$1,300.00

Perfect for weddings or other all-day events, this package offers access to the facility from 8 am until 12 am.

Amenities include

- Tables and chairs (325 seating capacity)
- Set-up and break-down of furniture
- On-site custodian for duration of event
- Use of audio visual system
- On-site coordinator for duration of event
- Access to catering kitchen



Policies & Procedures

Damage Deposit

A \$400.00 damage deposit is required at the time of rental. If alcohol is to be served, the total deposit will be \$1,000.00. This deposit will be refunded in full no later than 10 business days following the event provided no damages occur beyond ordinary wear and tear.

Alcoholic Beverages

If alcohol will be served at an event, a public liability insurance policy in the amount of at least one million dollars must be purchased, with Johnston County named as an additional insured.

Security

Security officers will be provided at all events where alcohol is served. For an hourly rental, that rate is \$120.00. Daily rental security rate is \$250.00.

Cancellation

If an event must be cancelled for any reason, cancellation must be made in writing no later than 30 days prior to event. All fees paid will be refunded, less a \$50.00 handling charge.

Food Service

All food service vendors must be approved no later than 15 days prior to the event, and must be properly licensed and insured. Approved vendors include, but are not limited to:

Casey's Catering	919-936-8801
Chinelos Catering Service	919-720-3101
Holt Lake BBQ	919-934-0148
Meadow Village	919-894-5430
Parkside Cafe	919-965-4100

Dance Floor

A professionally made, portable dance floor must be rented if dancing will occur. Local rental companies that provide dance floors include, but are not limited to:

Classic Party Rentals	919-876-4095
Party Perfect	910-592-5734
Ram Rent-All, Clayton	919-359-2211
Ram Rent-All, Smithfield	919-934-8757
Let Us Arrange It, Inc.	919-961-0392

